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AUG 18 2022
CITY CLERK

City of Reno
City Council Member Applicant Acknowledgement

Conrad Fredericksen

For the Office Of

City Council Member - Ward 5

State of Nevada
County of Washoe

For the purpose of having my name considered as a potential appointed candidate for the office of City Council Member, I, the undersigned Conrad Fredericksen do swear or affirm under penalty of perjury that I, actually, as opposed to constructively, reside at 5374 Tupper Ct., in the City or Town of Reno, County of Washoe, State of Nevada; that my actual, as opposed to constructive, residence in the state, district, county, township, city or other area prescribed by law to which the office pertains began on a date at least 30 days immediately preceding the date of the close of the application period for this office, that my telephone number is 775-771-1791, and the address at which I receive mail, if different than my residence, is N/A; that I am a qualified elector pursuant to Section 1 of Article 2 of the Constitution of the State of Nevada; that if I have ever been convicted of treason or a felony, my civil rights have been restored; that if selected as a nonpartisan candidate at the ensuing Reno City Council Meeting, I will accept the nomination and not withdraw; that I will not knowingly violate any election law or any law defining and prohibiting corrupt and fraudulent practices in campaigns and elections in this State; that I will qualify for the office if appointed thereto, including, but not limited to, complying with any limitation prescribed by the Constitution and laws of this State concerning the number of years or terms for which a person may hold the office; that I understand that knowingly and willfully filing an appointment application which contains a false statement is a crime punishable as a gross misdemeanor and also subjects me to a civil action disqualifying me from entering upon the duties of office; and that I understand my name will appear on all Reno City Council Meeting Agendas as designated in this declaration.

Conrad Fredericksen
Printed Name of Applicant

[Signature]
Signature of Applicant

Subscribed and sworn or affirmed to before me this 18th day of the month of August of the year 2022.

Conrad Fredericksen
Name of Candidate

[Signature]
Notary Public



City of Reno

Reno City Council Membership Application

Please be advised that all information contained in this application is part of the City of Reno's public record and is, upon request, available for public review. Contact the City Clerk's office at 334-2030 with any questions.

First Name: Conrad	
Last Name: Frederickson	
Applicable Nickname: N/A	
Office Applying For: Council Member	Applicable Ward: Ward 5

Contact Information:

Address where applicant resides: 5374 Tappan Ct.		
City: Reno	State: NV	Zip: 89523
County of Residence: Washoe		
Mailing Address (if different): N/A		
City:	State:	Zip:
Primary Phone: 775-771-2791	Primary Email: conrad.fredrickson@gmail.com	

Preferred Contact Information *If appointed, the address, phone number and e-mail address you wish to use for your contact information:*

Address: Same as above		
City:	State:	Zip:
Phone:	Email:	

Occupation/Business Information:

Business Name: <i>State of Nevada, NVA MHS</i>		
Job Title: <i>Admin. Asst.</i>		
Business Address: <i>480 Galletti Way</i>		
City: <i>Sparks</i>	State: <i>NV</i>	Zip: <i>89431</i>
Business Phone: <i>775-688-3367</i>	Business Email: <i>cfredericks@health.nv.gov</i>	

How long have you been a resident of the City of Reno?	<i>this time since 2014</i>
How long have you been a resident at your current address?	<i>2014</i>
Are you currently registered to Vote in the City of Reno?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Education and Training:

List Education or Training you've received relevant to the position to which you are applying:
<i>BS Degree in Business Administration, UNR</i>
<i>Certified Public Manager (CPM) - State of Nevada</i>
<i>2 classes away from finishing MBA at WGV (Dec. 2022) ^{Grad.} Anticipated</i>

Elected Official Information:

Have you previously run for an elected office?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, please describe:	
Do you plan on running for elected office in the future? <i>Maybe</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Please list any known conflicts of interest you would have:	

USA NV

NEVADA

NOT FOR FEDERAL OFFICIAL USE

DRIVER LICENSE

1 FREDERICKSON
2 CONRAD MICHAEL
8 5374 TAPPAN CT
RENO, NV 89523-2239

16 Sex M 16 Hgt 5'11" 17 Wgt 220 18 Eyes GRN
9 Class C 9a-End NONE 19-Hair BRO 4a Iss 12/04/2015
12 Restr B 9-DR 000008461250514637573

4d DL NO [REDACTED]
3 DOB 01/20/1966
4b Exp 01/20/2024



CONRAD FREDERICKSON

775-771-2791 conradfrederickson@gmail.com <https://www.linkedin.com/in/conradfrederickson>

PROFILE

Detail-oriented professional with a diverse background including government agencies, non-profit organizations, career services and sales. Adapts easily to fast-paced, high-stress situations requiring attention to detail and follow-through. Outstanding and dedicated team player with strong analytical and problem-solving skills with a strong work ethic that approaches each project with a personal commitment to excellence. Capably handles competing demands for time and attention while maintaining a positive and approachable demeanor. Articulate communicator with solid interpersonal skills across all levels and backgrounds. Effective contract negotiator.

STRENGTHS / QUALIFICATIONS

- Managed and supervised personnel while working as the Deputy Administrator for the State of Nevada Housing Division.
- Oversaw set up of State of Nevada Hardest Hit Fund office in Las Vegas for the State of Nevada. Housing Division including purchasing of all office equipment and supplies and staying within required budget parameters. This office was set up to help Nevada homeowners dealing with foreclosure.
- Developed and implemented a comprehensive statewide outreach program to develop business relationships with realtors, loan officers, and mortgage bankers.
- Updated policy and procedure manuals.
- Reviewed and signed off on budgets and payroll.
- Assisted in the set up and maintenance of a comprehensive alpha numeric filing system containing thousands of files for all licensing categories and complaints.
- Managed multiple databases for each licensing category licensed by the State of Nevada Board of Veterinary Medical Examiners.
- Handled responses to inquiries from elected officials, the media, and the public about agency-related matters, including, but not limited to questions regarding NRS and NAC.

EXPERIENCE

STATE OF NEVADA DIVISION OF PUBLIC AND BEHAVIORAL HEALTH – Sparks, NV, June 2019 – Present **Administrative Assistant**

- Assist the Hospital Administration at NNAMHS. Tasks include, but not limited to, setting up interviews, checking references in the hiring process for Nurses and Medical Health Technicians at the Dini Townsend Hospital. Taking minutes for numerous meetings. Updating and managing policies and procedures database. Manage the medical clinic inside the hospital.

Arvato/Infosys (MICROSOFT) – Reno, NV, May 2017 to June 2019

Senior Process Innovation Associate

- Selected by Arvato management to be part of the Microsoft Base Team working at the Microsoft office directly with Microsoft to develop software to improve their contract processing.
- Review Agreements & Orders to ensure all legal requirements are met & documentation is complete.
- Complete analysis and investigation of queries related to specific Microsoft Business Programs, Orders and Contracts. These queries are communicated via email.
- Ensure defined escalation process is adhered to for resolution of complex queries.
- Ensure that all data entered is compliant with the Sarbanes Oxley Act along with any other data privacy and quality controls.
- Responsible for keeping accurate records of business activities including detailed information on Agreements/Orders exceptions and queries, outstanding problems and executive approvals as outlined by Legal & Finance.
- Serve as a helpful point of contact for new hires regarding issues/training.

STATE OF NEVADA BOARD OF VETERINARY MEDICAL EXAMINERS – Reno, NV, March 2016-March 2017 **Licensing Specialist**

- See duties listed in previous employment with the same agency for summary.

WILLIAM HILL/ATLANTIS – Reno, NV, June 2014-March 2016

Sports Book Ticket Writer

- Collected cash from bettors, inputted sports bets into computer system, paid out winning tickets.

STATE OF NEVADA DIVISION OF WELFARE & SUPPORTIVE SERVICES - Las Vegas, NV, November 2013-February 2014

Employment and Training Specialist

- Assessment of participants in the New Employees of Nevada (NEON) Program. Preparation of Personal Responsibility Plan for participants to assist them in finding employment, coordination of participant activities, processing and issuance of support services and assistance.

GRANT WRITER/RESEARCHER – Walnut Creek, CA, January 2013-November 2013

Self Employed

- Write and research grants for clients mostly in the areas of education and neighborhood clean-up projects.

VEGAS CAREER CONNECTION – Las Vegas, NV, January 2011-December 2012

Career Advisor

Provided career counseling and guidance to clients which include resume evaluations, interviewing skills, using the internet for job searching, cover letters and more.

STATE OF NEVADA HOUSING DIVISION - Las Vegas, NV, September 2007-January 2011

Deputy Administrator

- Oversaw all staff for the southern Nevada office of the State of Nevada Housing Division comprised of three programs and twelve employees, as well as three full time contract employees.
- Worked as the liaison for the proposed merger of the Nevada Housing Division and the Nevada Manufactured Housing Division.
- Reviewed resumes and interviewed prospective new employees as part of interview panel for contract employees hired through the American Recovery and Reinvestment Act.
- Developed a plan to market information to realtors about the loans and CE classes the Nevada Housing Division offered.
- Developed a plan to reach out to mortgage bankers regarding our Nevada Bond program to assess their interest in becoming participating lenders.
- Wrote multiple grants for the State of Nevada Housing Division for foreclosure counseling funds.
- Responsible for internal audits for HUD loans.

COLDWELL BANKER-PLUMMER & ASSOCIATES - Reno, NV, August 2005-September 2007

Real Estate Agent

- Licensed Real Estate Agent in the State of Nevada assisting people in the buying and selling of real estate in Northern Nevada.

CHIROPRACTIC PHYSICIANS' BOARD OF NEVADA - Reno, NV, September 2004-December 2004

Assistant Executive Director

- Assisted in creation of policy and procedures manuals; set-up and maintained comprehensive database of all licensees; wrote checks and oversaw payments to vendors and other accounts.

NEVADA STATE BOARD OF VETERINARY MEDICAL EXAMINERS - Reno, NV, March 1994-September 2004

Administrative Assistant to the Executive Director

- Assisted in the arrangement of Board meetings and logistics; coordinated schedules, made travel arrangements, and handled correspondence.
- Resolved difficult situations with tact and diplomacy; handled heavy phone and person-to-person communications.
- Responsible for testing and licensing veterinarians and technicians as well as maintaining accurate legal records on licensees.
- Worked on special project to research topics relevant to current issues in the veterinary profession as well as regulatory agencies via the Internet and elsewhere.
- Assisted in writing the Nevada State Veterinary Jurisprudence Examination.
- Worked as Acting Executive Director for 4 months in 1995 prior to the hiring of the current Executive Director for the Veterinary Board.
- Provided information on licensure requirements to applicants and provided information to members of the public requesting information about issues relevant to the veterinary profession.

EDUCATION

UNIVERSITY OF NEVADA (UNR)

- B.S. in Business Administration, Major in Marketing, UNR, as well as MBA courses at UNR

WESTERN GOVERNOR'S UNIVERSITY (WGU)

- Master's in business administration, 07/21-anticipated graduation 12/22

STATE OF NEVADA CERTIFIED PUBLIC MANAGER (CPM) PROGRAM

- Curriculum consists of 300+ hours of professional training and structured learning activities that cover the following areas: Personal and Organizational Integrity, Managing Work, Leading People, Developing Self, Systemic Integration, Public Service Focus, and Change Leadership

Nevada Open Meeting Law Waiver

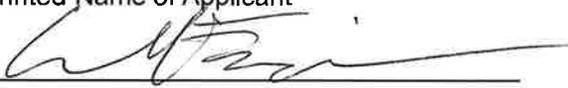
WAIVER OF NOTICE IS REQUIRED UNDER NRS 241.033(1) TO ALLOW THE CITY COUNCIL TO CONSIDER THE CHARACTER, MISCONDUCT, OR COMPETENCE OF A PERSON TO BE APPOINTED TO A BOARD, COMMISSION, OR OTHER PUBLIC BODY FOR THE CITY OF RENO*

The City Council for the City of Reno will be considering your appointment to a board, commission, or other public body for the City of Reno on a future posted agenda. Pursuant to NRS 241.033(1), in order to consider the professional competence of an applicant, notice needs to be provided to that person of the time and place of the meeting in compliance with such statutory provisions. By agreeing below, it is confirmed that I have been provided notice of the meeting at which my appointment will be considered by the City Council. Further, I knowingly and voluntarily am waiving my rights to all written notice requirements under NRS 241.033(1) pertaining to my qualifications, competence, and character to hold this appointment and consent to the evaluation of my character and competence by the Reno City Council in a public meeting. Further, I acknowledge that I may, at any time, withdraw both this waiver and the related application for my appointment.

Acknowledgment:

If you are considered as a candidate to fill the vacancy as the Ward 5 Council Member your application may appear on a City of Reno Council Meeting Agenda, to the extent required by NRS.

Conrad Fredericksen
Printed Name of Applicant


Signature of Applicant